



Shaping Tomorrow's
Built Environment Today

MINUTES

SOCIETY RULES COMMITTEE CONFERENCE CALL

**Thursday, April 16, 2015
2:00 pm – 3:00 pm**

Note: Approved at SRC conference call May 14, 2015

TABLE OF CONTENTS
Society Rules Committee Meeting
April 16, 2015

CALL TO ORDER	1
REVIEW OF AGENDA.....	1
APPROVAL OF MINUTES.....	1
REVIEW OF ACTION ITEMS	1
Ethics Violation Procedure.....	2
AASA Member Listing Location.....	2
IAQA Integration into ROBs.....	2
Nominating MOP – Reimbursement for Orientation.....	2
Background Check.....	2
NEW BUSINESS.....	2
Review of Principal Motions.....	2
NEXT MEETING.....	2
ADJOURNMENT	2

PRINCIPAL MOTIONS
Society Rules Committee Minutes
April 16, 2015

No.- Page Motion

ACTION ITEMS
Society Rules Committee
April 16, 2015

<u>No. - Pg.</u>	<u>Responsibility</u>	<u>Summary</u>	<u>Status</u>
1 - 1	Townsend	Follow up with ExCom to see if legal will review the wording combining GGAC and Advocacy committee.	<u>Ongoing</u>
2 - 1	Mescher	SRC is requested to review the revised PEAC ROB and MOP and send comments to Mr. Mescher before the next conference call.	<u>Ongoing</u>
3 - 1	McMillan	Volume 3 update and MOP for officers and directors is complete once SRC approves the revised MOP for officers and directors. SRC is asked to make final review and send comments to Mr. McMillan.	<u>Ongoing</u>
4 - 1	Mescher	SRC is asked to review Nominating Committee MOP. Qualifications for candidates are not in the ROB; nor is requirement for background checks. SRC is asked to review and send comments.	<u>Ongoing</u>
5 - 1	Fields	Add Platinum Circle to Volume 1	<u>Ongoing</u>
6 - 1	Mescher	Follow up again on request sent to directors on wording in membership portion of their ROB's.	<u>Ongoing</u>
7 - 2	McMillan	Add a reference to the AASA member listing in Volume 3	_____
8 - 2	Fly	Per Mr. McMillan's suggestion, add the wording "nominations for society office positions should include undergoing a background check" to Volume 2, <i>ROB 2.415.003.1-E General Requirement</i> .	_____

MINUTES

SOCIETY RULES COMMITTEE CONFERENCE CALL

Thursday, April 16, 2015

2:00 pm – 3:00 pm

MEMBERS PRESENT: Kirk T. Mescher, Chair
Arthur L. Giesler, Vice Chair
Charles H. Culp III
Mark W. Fly
Hugh D. McMillan III

MEMBERS ABSENT: James R. Fields
Michael J. Brandemuehl, Consultant
Charles E. Gullede III, CO

STAFF PRESENT: Mary Dean Townsend
Claire I. Neme

CALL TO ORDER

Chair Mescher called the meeting to order at 2:02 pm on Thursday, April 16, 2015. Members and staff attended as listed above. A quorum was present.

REVIEW OF AGENDA

Chair Mescher asked if there were additions or deletions from the agenda. The agenda was approved as presented.

APPROVAL OF MINUTES

Mr. Mescher called for a motion to approve the SRC minutes from the March 12, 2015 conference call. Mr. McMillan made the motion and it was passed

(1) to approve the SRC minutes from the March 12, 2015 SRC conference call.

MOTION 1 PASSED (4-0-0-CNV)

REVIEW OF ACTION ITEMS

1 – 1	Townsend	Ongoing	ExCom was requested to consider this issue. No response from them but will follow up by the next call.	AI 1
2 - 2	Mescher	Ongoing	Mr. Mescher is almost finished with the draft PEAC ROB and MOP; SRC is requested to review them and send comments to Mr. Mescher before the next conference call.	AI 2
4 – 2	McMillan/SRC	Ongoing	Volume 3 update and MOP for officers and directors is complete once SRC approves the revised MOP for officers and directors. SRC is asked to make final review and send comments to Mr.McMillan.	AI 3
5 - 2	Mescher	Ongoing	Review Nominating Committee MOP. Qualifications for candidates are not in the ROB as well as requirement for background checks. SRC is asked to review and send comments to Mr. Mescher.	AI 4
7 – 2	Fields	Ongoing	Add Platinum Circle to Volume 1.	AI 5
9 – 2	Mescher	Ongoing	Follow up on sent request to directors on wording in membership portion of their ROB's but no response; will follow up.	AI 6

Ethics Violation Procedure

Mr. Mescher reported that the ASHRAE legal counsel will need to review the ethics procedure. This item is ongoing; therefore it will be postponed until the July meeting.

AASA Member Listing Location

Mr. Mescher asked SRC if the member listing for AASA should be moved to volume 4. Mr. Giesler suggested putting a reference of the listing in Volume 3. Mr. McMillan took an action item to add this reference to Volume 3.

AI 7

IAQA Integration into ROBs

Mr. Mescher asked if IAQA was consolidated into ASHRAE; therefore should they be added to our ROBs. Mr. Giesler suggested reading IAQA bylaws to see if they conflict with our ROBs.

Mr. Mescher added that Volume 2 is completed; volume 3 will be complete when the AAS reference is added to it; Volume 4 – IAQA will be asked to assist with any addition to our ROBs.

Nominating MOP – Reimbursement for Orientation

Mr. Mescher reported that reimbursement for attendance at the Nominating committee orientation is being paid to members and will continue in the future. This item is complete.

Background Check

Mr. McMillan pointed out an area in ROB 2.415.003.1E – General Requirement to add: *nominations for society office positions should include undergoing a background check*. Mr. Fly was asked to add this item to Volume 2.

AI 8

NEW BUSINESS

Review of Principal Motions

SRC agreed that principal motions would be postponed and reviewed during the next conference call.

NEXT MEETING:

The next SRC conference call is tentatively scheduled for Thursday May 7, 2015 from 2:00-3:00 PM EST. However this call may not be required. SRC will be notified soon whether or not the call will be scheduled at that time.

ADJOURNMENT

The meeting was adjourned at 2:41 pm.

Respectfully submitted,



Mary Dean Townsend, Secretary

cc: Board of Directors